

**CALHOUN PORT AUTHORITY
REGULAR MEETING
February 12, 2020**

A regular meeting of the Calhoun Port Authority was held on Wednesday, February 12 2020 at 9:00 a.m. in the Calhoun Port Authority Board Room, Calhoun Port Authority Office, Point Comfort, Texas

Board Members attending were:

Commissioner # 1 – Tony Holladay
Commissioner # 2 – Jay Cuellar
Commissioner # 3 – J.C. Melcher, Jr.
Commissioner # 4 – Luis De La Garza
Commissioner # 5 – Johnny Perez
Commissioner # 6 – H. C. Wehmeyer, Jr.

Staff Members present were:

Charles R. Hausmann – Port Director
Forrest Hawes – Deputy Port Director
Sandy Witte – Roberts, Odefey, Witte & Wall
Miranda Malek – Administrative Assistant

Others Present were:

David M. Knuckey - Engineer
Jack Wu – Formosa Plastics Corporation, Texas
John Kock – TGLO
Mickey Sappington – G&W Engineers, Inc.
Roland Melancon – T&M Industrial Services
Paul Fraser – Seadrift Coke
David Snab – Seadrift Coke
Tom Morgan – Simplot
Jibran Zarate – Great River Industries
Benny Garza – Great River Industries
D.D. Turner – Port Lavaca Wave

Agenda Item No. 1: Call to Order:

Board Chair J. C Melcher, Jr. called the Regular Meeting to order at approximately 9:00 a.m. He announced that the agenda of the meeting was posted in accordance with the provisions of the Texas Open Meetings Act.

The Pledge of Allegiance was led by Board Member Luis De La Garza.

The Board Chair announced that no more bids would be accepted for the current project.

Agenda Item No. 2: Public Comment.

No action was taken on this agenda item.

Agenda Item No. 3: Review and Consideration of Bids received for the AN/NH3 Operating Work Station Procurement Project and Authorization for the Issuance of a Purchase Order to the Lowest Qualified Bid Received.

Engineer David Knuckey opened and read aloud the only bid for the project received from Schnieder Electric in the amount of \$37,900.00. Pursuant to further review and discussion, a motion was made by Board Member Jay Cuellar to approve the awarding of the AN/NH3 Operating Work Station

Procurement Project and Issuance of Purchase order to Schnieder Electric in the amount of \$37,900.00. The motion was seconded by Board Member Johnny Perez and the motion carried unanimously.

Agenda Item No. 4: Approve the minutes of the Wednesday, January 8, 2020 Regular Meeting.

The Board Members reviewed the minutes from the Wednesday, January 8, 2020 Regular Meeting. Pursuant to further review and discussion, a motion was made by Board Secretary Tony Holladay to approve the minutes of the Wednesday, January 8, 2020 Regular Meeting as presented. The motion was seconded by Board Member Luis De La Garza and the motion carried unanimously.

Agenda Item No. 5: Review of Financial Reports: All Funds.

Deputy Director Forrest Hawes presented the following financial information to the Board Members for Review:

Fund Balance Report as of January 31, 2020:

- 1.) Accounts Receivable Report as of January 31, 2020
- 2.) Mr. Hawes reported to the Board Members that the accounts receivable report specified that the accounts receivable were 89% current as of January 31, 2020.

Agenda Item No. 6: Approval of Disbursements and Transfers: All Funds

The Board Members reviewed the February 12, 2020 Port Operations Account disbursements. Pursuant to review, a motion was made by Board Secretary Tony Holladay to approve disbursements and the corresponding transfers for February 12, 2020. The motion was seconded by Board Member Luis De La Garza and the motion carried that the disbursements and the corresponding transfers be approved.

<u>TRANSFER NO</u>	<u>FUND ACCOUNT</u>	<u>AMOUNT</u>
<u>GROSS REVENUE FUND</u>		
2019-064	To Port Operations Fund	\$ 75,754.72
2019-066	To Port Operations Fund	62,723.40
2019-068	To Port Operations Fund	191,306.09
	Total	\$ 329,784.21
<u>MAINTENANCE AND OPERATIONS FUND</u>		
2019-068	To Port Operations Fund	0.00
	Total	\$ 0.00
<u>BUSINESS DEVELOPMENT FUND</u>		
2019-068	To Port Operations Fund	\$ 1,123.39
	Total	\$ 1,123.39
<u>DEPRECIATION & MAJOR REPAIR FUND</u>		
2019-068	To Port Operations Fund	\$ 0.00

Total \$ 0.00

AN/NH3 OPERATING FUND

2019-068 To Port Operations Fund \$ 35,081.25
 Total \$ 35,081.25

TOTAL TRANSFERS TO PORT OPERATIONS ACCOUNT \$ 365,988.85

INTERFUND TRANSFERS

<u>DATE</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
2/12/20	AN/NH3 Operating	AN/NH3 Dep. M/R	\$7,500.00
	Total		<u>\$7,500.00</u>

Agenda Item No. 7: Port Director’s Report.

Charles R. Hausmann, Port Director, reported the following:

A. Harbor Traffic Statistics for the month of January:

That a total of 109 vessels had arrived at the public port facilities during the month of January; 28 deep draft arrivals and 81 inland barges and a total of 245 invoices were issued. Further, that 8 deep draft vessels were already on schedule for February arrival.

Total revenue tons for the month of January were 475,671.9 short tons. The total tonnage for the first seven months of fiscal year 2020 are 3,398,606.1 short tons.

B. NGL loaded out 16 crude oil barges totaling 55,231.1 short tons.

C. Seadrift Coke lightered 4 barges of needle coke totaling 6,614.5 short tons to 1 ship for export.

D. Harvest loaded out 8 crude oil barges totaling 27,389.5 short tons.

Agenda Item No. 8: Review and Consideration of Approval of Board Members Committee/Conference Attendance.

No action was taken on this agenda item.

Agenda Item No. 9: Review and Consideration of a Request from Seadrift Coke, L.P. for the Calhoun Port Authority to Purchase 2 Clamshell Buckets and Required Accessories for Unloading Needle Coke at the Calhoun Port Authority Docks.

Board Member Jay Cuellar left the board room for the duration of this agenda item’s discussion due to a conflict of interest. There was no action taken on this agenda item.

Agenda Item No. 10: Review and Consideration of Authorization to Advertise for Bids for the North Peninsula Access Road Project.

The Board Members reviewed a copy of a memo prepared by Engineer David Knuckey explaining the need to advertise for bids for the North Peninsula Access Road Project as well as an anticipated project schedule. Pursuant to further review and discussion, a motion was made by Board Member Luis De La Garza to authorize the advertisement for bids for the North Peninsula Access Road

Project. The motion was seconded by Board Secretary Tony Holladay and the motion carried unanimously.

Agenda Item No. 11: Review and Consideration of a Memorandum of Understanding between the Calhoun Port Authority and IDE Americas Inc.

No action was taken on this agenda item.

Agenda Item No. 12: Review and Consideration of an Amendment to the Memorandum of Agreement between the Department of the Army and the Calhoun Port Authority of Calhoun County, Texas for the Additional Dredging in Connection with the Dredging of the Matagorda Ship Channel, Texas Project.

The Board Members reviewed a copy of a memorandum from David Knuckey that explained the only revision to the MOA was the estimated cost for dredging the Port's berth had increased to \$600,000.00 from the original estimated \$300,000.00. Pursuant to further review and discussion, a motion was made by Board Member Johnny Perez to approve the amendment to the Memorandum of Agreement between the Department of the Army and the Calhoun Port Authority of Calhoun County Texas for the Additional Dredging in Connection with the Dredging of the Matagorda Ship Channel, Texas Project and to authorize the Port Director to sign the agreement as necessary. The motion was seconded by Board Secretary Tony Holladay and the motion carried unanimously.

Agenda Item No. 13: Closed Session:

As authorized by Tex. Gov't Code §551.087 for the purpose of discussion regarding commercial information the Port has received from a business prospect that the Port seeks to have located, stay or expand in or near the territory of the Port and with which the Port is conducting economic development negotiations:

As Authorized by Tex. Gov't Code §551.071(2) to seek the advice of its attorney.

Board Chair J. C. Melcher, Jr. announced that As authorized by Tex. Gov't Code §551.087 for the purpose of discussion regarding commercial information the Port has received from a business prospect that the Port seeks to have located, stay or expand in or near the territory of the Port and with which the Port is conducting economic development negotiations:

As Authorized by Tex. Gov't Code §551.071(2) to seek the advice of its attorney.

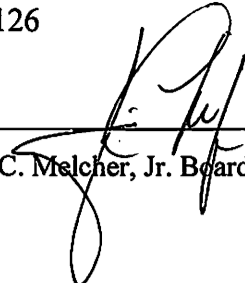
"No action or consensus would be taken in closed session". The Board convened in Closed Session at 9:35 a.m.

Agenda Item No. 14: Return to Open Session and take any action deemed necessary based on discussion in Closed Session.

The Board adjourned the Closed Session at 10:12 a.m. Board Chair J. C. Melcher, Jr. announced that "No action or consensus had been taken in closed session".


Agenda Item No. 15: Adjourn.

There being no further business to be brought before the Board, a motion was duly made that the meeting be declared adjourned at approximately 10:13 a.m. on Wednesday, February 12, 2020.



J. C. Melcher, Jr. Board Chair

ATTEST:



Tony Holladay, Board Secretary

